

E-Rare Joint Transnational Call for Proposals 2014

"Development of Innovative Therapeutic Approaches for Rare Diseases"

Guidelines for applicants

Submission deadlines

Pre-proposals: January 30, 2014

Full proposals: May 26, 2014

Useful links

Please find the links to pre-proposal template, electronic proposal submission and call text on the website

www.e-rare.eu

Further information

<http://www.e-rare.eu>

Joint Call Secretariat:

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MINISTERIO
DE ECONOMÍA
Y COMPETITIVIDAD



Instituto
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MINISTERIO
DE SANIDAD, SERVICIOS SOCIALES
E IGUALDAD

BACKGROUND

Under the umbrella of E-Rare-2 (ERA-Net for research programmes on rare diseases), seventeen funding organisations have agreed to fund the sixth E-Rare joint transnational call (JTC 2014) for collaborative research projects for promoting the development of innovative therapeutic approaches on rare diseases. The E-Rare funding organisations particularly wish to promote interdisciplinary collaboration and to encourage translational research proposals.

REGISTRATION

Research consortia who intend to submit a transnational project proposal should register at the electronic proposal system as soon as possible (<https://www.pt-it.de/ptoutline/ERARE14>). The system will be opened in the second week of January 2014 latest. To register, please fill in the data sheet of the system. The same data sheet can later be used for the final electronic proposal submission.

PROPOSAL SUBMISSION

There will be a **two-stage submission procedure for joint applications: pre-proposals and full proposals**. In both cases, one joint proposal document (in English) shall be prepared by the partners of a joint transnational proposal, and must be submitted to the Joint Call Secretariat (JCS) by one spokesperson, the coordinator.

Electronic pre-proposal submission is mandatory. To apply, please use the pre-proposal template provided on the E-Rare web page (www.e-rare.eu). Joint pre-proposals (in English) must be received by the JCS in an electronic version no later than **January 30, 2014 at 20:00 UTC**.

Electronic full proposals submission is mandatory. Please note that joint full proposals will be only accepted from those applicants explicitly invited by the JCS to submit them. Full proposals (in English) must be received by the JCS in an electronic version no later than **26th of May 2014 at 20:00 UTC**.

Please note that project coordinators will be provided with the opportunity of studying the assessments of external reviewers and commenting on their evaluations of full proposals (for details see point 5.3.3. *Rebuttal stage* in the "Call text"). The applicants will have up to one week (**between first and second week of July**) for this **optional response to the reviewers' comments**.

Please note that a signed paper version of your proposal will not be solicited. However, both the electronic pre-proposals and full proposals need to be signed (electronic signature or a scan of the paper containing the signature will be accepted)

Please take into account that the online data entry may be overloaded on the days of the deadlines. It is therefore recommended to transfer all obligatory data in good time.

PRE-PROPOSAL STRUCTURE

One joint pre-proposal document (in English) shall be prepared by the partners of a joint transnational proposal, and must be submitted to the JCS by one spokesperson, the coordinator. Only transnational projects will be funded (please see consortium properties described in the “Call text”).

Please note that only the **pre-proposal templates** provided on the E-Rare web page (www.e-rare.eu) will be accepted. The pre-proposal document must respect the format (DIN-A4, Arial 11, single-spaced) and the length indicated. **Pre-proposals exceeding these limitations will be rejected.**

Pre-proposals must include the following information:

1. Project title and acronym
2. Name and full affiliation of the project coordinator designated by the consortium to act as its representative
3. Names and full affiliations of the principal investigators participating in the joint transnational project
4. Duration of the project (months)
5. Total funding applied for (€)
6. Keywords (between three and seven keywords representing the scientific content)
7. Abstract (max. 1600 characters including spaces)
8. Description of the project (once converted into Pdf document: max. 5 pages DIN-A4, Arial 11, single-spaced, and margins of 1.27 cm). The summary must contain:
 - a. Background and present state of the art in the research field and preliminary results obtained by the consortium members
 - b. Description of the working program including the objectives, the rationale and the methodology, highlighting the novelty, originality and feasibility of the project
 - c. Potential health impact
 - d. Added value of the proposed transnational collaboration

If the application concerns a request for extension of a project funded in previous E-Rare calls, add 1 page describing the scientific results achieved in that project so far.
9. Diagrams of the work plan, timeline, work flow and interconnections of work packages (Gantt chart, Pert or similar, max. 1 page)
10. In addition, two more pages can be added to the pre-proposal (*optional*):
 - a list of references (max. 1 page)
 - a page of diagrams, figures, etc. to support the work plan description (max. 1 page)
11. Budget plan of the project
12. Brief CV for each principal investigator including a description of the main domain of research and a list of the 5 most relevant publications within the last five years regarding the proposal (once converted into Pdf document: max. 1 page DIN-A4, Arial 11, single-spaced, margins of 1.27 cm per principal investigator)
13. Date and signature of the coordinator

FULL PROPOSAL STRUCTURE

The information given in the pre-proposal is binding. Thus, any fundamental changes between the pre- and full proposals, e.g. composition of the consortium, objectives of the project, must be communicated to the JCS with detailed justification and will only be allowed by the Call Steering Committee (CSC) under exceptional circumstances.

Please note that only the **full-proposal templates** provided on the E-Rare web page (www.e-rare.eu) will be accepted. The proposal document must respect the format and the length indicated. **Full-proposals exceeding these limitations will be rejected.**

Full proposals must include the following information:

- Project title and acronym
- Name and full affiliation of the project coordinator
- Names and full affiliations of each principal investigator and other personnel participating in the transnational project
- Duration of project
- Total project cost and total budget requested
- Scientific summary (max. ½ page)
- Keywords (5 to 7)
- Background and present state of the art in the research field (max. 2 pages)
- Previous results (if the application concerns a request for extension of a project previously funded in an E-Rare Joint Transnational Call, description of the scientific results achieved in that project so far) (max. 2 pages, only if applicable)
- Work plan (aims, methodology, involvement of participants clearly defining the responsibilities and workloads [expressed in person months] of each participating research group, time plan, project coordination and management, references; max. 15 pages)
- Financial summary for each consortium member
- Scientific justifications of requested and total project cost (e.g. own contribution + other sources + requested). When applicable specifying co-funding from other sources necessary for the project (max. 1 page)
- Added value of the proposed transnational project collaboration (max. 1 page)
- Potential health impact and exploitation/dissemination of expected project results (max. ½ page)
- Description of patents and present/future position with regard to intellectual property rights, both within and outside the consortium, if applicable (e.g. any barriers to sharing materials or results; max. ½ page)
- Description of ongoing research projects of each participating group related to the present topic (indicating funding sources [include at least: ID number, amount and duration of funded project; funding agency] and possible overlaps with the proposal max. ½ page per research group)
- Ethical issues of the project proposal. When applicable, ethical and legal issues (e.g. informed consent, ethical permits, data protection, use of animals) according to partner country and/or regional regulations (max. ½ page)
- Brief CVs for each participating principal investigator with a list of up to five relevant publications within the last five years demonstrating the competence to carry out the project (max. 1 page each)
- When requested by a national's eligibility criteria, additional information must be provided. The information provided will be checked by the corresponding national organisation

Applicants are invited to **name potential experts** suited for the evaluation of their full proposals as well as experts not suited due to conflict of interest in the electronic proposal submission system form.

PLEASE NOTE

Some advice to succeed with your proposal:

- **read several times the call text**, including the aim of the call and the evaluation criteria
- make sure that your proposal falls into the **scope of the call**
- make sure that your proposal fulfills the **eligibility criteria of the joint call**
- make sure that the consortium members have understood the **national eligibility criteria and requirements (Annex 2) and that they fulfill these criteria**
- contact your national representative and confirm eligibility with your respective funding organisations in advance of submitting an application (see annex 2)
- prepare your proposal in advance
- enter the requested information on the submission site as soon as possible
- use the proposal templates provided on the E-Rare web site (www.e-rare.eu)
- respect the length limitations of each section in the proposals

Only the pre-proposal and full proposal templates provided on the E-Rare web page (www.e-rare.eu) will be accepted. Proposals exceeding the length limitations of each section **will be discarded without further review**.

Please note that proposals not meeting the formal criteria or the national eligibility criteria and requirements **will be declined without further review**.

Applicants are advised to read the national eligibility criteria and requirements and confirm eligibility with their respective funding organisations in advance of submitting an application (Annex 2).

PROJECT START AND CONSORTIUM AGREEMENT

Consortium members of projects selected for funding must fix a common project start date, which would be the reference date for yearly and final reports and extensions. This common project start date must appear in the Consortium Agreement.

It will be the responsibility of the research consortium coordinators to draw up a Consortium Agreement (CA) suitable to their own group in order to manage the delivery of the project activities, finances, intellectual right properties (IPR) and to avoid disputes which might be detrimental to the completion of the project.

The research consortium is strongly encouraged to sign this CA before the official project start date, and in any case the CA has to be signed no later than six months after the official project start date.

The purpose of this document will be:

- to underpin the research partners' collaboration and provide the research partners with mutual assurance on project management structures and procedures, and their rights and obligations towards one another;
- to assure the CSC that the research consortium has a satisfactory decision making capability and is able to work together in a synergistic manner.

The following subjects (as a minimum) should be addressed by the CA:

- purpose of and definitions used in the CA
- names of organisations involved
- common start date of the research project
- organisation and management of the project
- role and responsibilities of the research consortium coordinator and the research partners: person in charge, their obligations and key tasks, conditions for their change
- deliverables (transnational reports and if relevant requirements for national reports where coordination is required)
- resources and funding
- confidentiality and publishing
- Intellectual Property Rights (how this issue will be handled between research partners)
- decision making within the consortium
- handling of internal disputes
- the liabilities of the research partners towards one another (including the handling of default of contract)

ANNEX 1: Overheads in each country/region

COUNTRY/REGION	FUNDING AGENCY	OVERHEADS
Austria	The Austrian Science Fund (FWF)	Overheads are not eligible costs for FWF
Belgium (Flanders)	Research Foundation Flanders (FWO)	Overheads are not eligible costs for FWO
Canada	Canadian Institutes for Health Research (CIHR)	Overheads are not eligible costs for CIHR
Canada (Quebec)	Fonds de recherche du Québec-Santé (FRQS)	Overheads are not eligible costs for FRQS
France	French National Research Agency (ANR)	Please note that at the ANR « overheads » means « frais de gestion », and you must apply 4% of the total eligible costs if you belong to a public research organization or 68% of the total personnel costs if you belong to another category
Germany	German Federal Ministry for Education and Research (BMBF)	Overheads refer to “Gemeinkosten” (applicable for Helmholtz-centres and Fraunhofer-Society) as well as “Projektpauschale” (applicable for universities and university hospitals). The “Projektpauschale” generally amounts to 20% of the applied total project expenditure. For further information on the “Projektpauschale” please refer to https://foerderportal.bund.de/easy/module/easy_formulare/download.php?datei=179 (Pos. 0865) or contact the German national contact point for this E-Rare call
Hungary	Hungarian Scientific Research Fund (OTKA)	According to general OTKA regulations
Israel	Chief Scientist Office, Ministry of Health (CSO-MOH)	10% of the direct costs of the project
Italy	Ministry of Health (MoH)	Up to 10% of the direct cost of the project, intended to cover the general cost of the institution that hosts the research team and which cannot be used by the research team
Latvia	Latvian Academy of Sciences (LAS)	Indirect costs (up to 20% of direct costs with justification, normally 10% of direct costs)

Poland	National Centre for Research and Development (NCBR)	Project Investigators should contact their national contact point for details
Portugal	Foundation for Science and Technology (FCT)	Overheads based on the real costs incurred due to execution of the project and which are imputable to it on a pro-rated basis according to a fair and equitable method of calculation duly justified and periodically reviewed, up to a limit of 20% of the eligible direct costs of the corresponding participation in the project; the methodology for clearing these charges may be replaced by the application of a flat rate system, on the basis of the direct expenditure resulting from the project, under conditions to be determined by the Instituto Financeiro para o Desenvolvimento Regional, IP (IFDR)
Romania	Executive Agency for Higher Education, Research, Development & Innovation Funding (UEFISCDI)	Up to 20% of the direct costs (excluding subcontracting)
Spain	National Institute of Health Carlos III (ISCIII)	Up to 21% of the Spanish National funds over the approved amount of the grant provided by ISCIII
Switzerland	Swiss National Science Foundation (SNSF)	Overheads are not eligible costs for SNSF
The Netherlands	The Netherlands Organization for Health Research and Development (ZonMw)	According to the Grant Terms and Conditions of ZonMw applicable as from 1 July 2013 and using the ZonMw budget formats as basis
Turkey	The Scientific and Technological Research council (TUBITAK)	Overheads are not eligible costs for TUBITAK on ERA-NET funded projects, there are special agreements with universities in addition to the project budgets, (10% of the direct costs of the project, intended to cover the general management costs of the organisation that hosts the research team and the use of the amount depends on the internal regulations of the organization)

ANNEX 2: National/regional regulations

It is strongly advised that all applicants contact their E-Rare-2 National Contact Point in good time before the submission of a proposal

AUSTRIA

Country	Austria
Funding organisation	Fonds zur Förderung der Wissenschaftlichen Forschung (FWF) / Austrian Science Fund http://www.fwf.ac.at
National contact person	Dr. Stephanie Resch Phone: +43 (1) 505 67 40-8201, E-mail: stephanie.resch@fwf.ac.at Mag. Iris Fortmann Phone: +43 (1) 505 67 40-8211, E-mail: iris.fortmann@fwf.ac.at
Funding commitment	1 M €
Anticipated number of fundable research groups	4 research groups
Maximum funding per grant awarded to a partner	Amount of typical (sub)projects: 0.2-0.3 M € for a three-year project
Eligibility of a partner as a beneficiary institution	Individual researcher or teams of researchers, working in any kind of non profit organisation: e.g. University, University hospital, Non-university research institute
Eligibility of costs, types and their caps	Only project-specific costs (see rules for FWF stand-alone project) No overhead allowed (according to national regulation there are 5% general costs)
Submission of the proposal at the national level	Only Proposals reaching 2 nd stage (full proposal) of the call: PI has to submit one-page project summary in English and in German, application forms (application form, itemization of requested funding and forms for international research partners) and justification for the costs. Details please see http://www.fwf.ac.at/de/applications/i-internationale_kooperationsprojekte.html

BELGIUM, Flanders

Region	Flanders, Belgium
Funding organisation	Research Foundation - Flanders (FWO) http://www.fwo.be/
National contact person	Olivier Boehme Phone: 00 32 2 550 15 45; Email: eranet@fwo.be
Funding commitment	200.000 €
Anticipated number of fundable research groups	1 research group
Eligibility of project duration	Up to 3 years (regulation FWO research projects)
Eligibility of a partner as a beneficiary institution	A Flemish university or a Belgian scientific institution collaborating with a Flemish university (regulation FWO research projects)
Eligibility of principal investigator or other research team member	Professors of an eligible university (regulation FWO research projects)
Eligibility of costs, types and their caps	No overhead allowed
Submission of the proposal at the national level	No parallel national application required
Submission of financial and scientific reports at the national level	Only following the requirements of the E-Rare regulations
Further guidance	http://www.fwo.be/Documentatie.aspx?ID=399b8594-9710-4771-9289-426ff73731e1&L=n!

CANADA, CIHR-IG

Country	Canada
Funding organisation	Canadian Institutes of Health Research Institute of Genetics (CIHR-IG)
National contact person	Marilyn Desrosiers Deputy Director, Strategic Program Design and Analytics Canadian Institute of Health Research Telephone: 613-954-6242 Email: marilyn.desrosiers@cihr-irsc.gc.ca
Funding commitment	The total amount available from CIHR-IG is \$500,000 (CAD) per year for a term of three years. The maximum amount that can be requested in support of a Canadian component is \$150,000 (CAD) per year for up to 3 years from all Canadian funding sources (CIHR-IG, FRQS and their funding partners).
Anticipated number of fundable research groups	3-4
Eligibility of project duration	Up to three years
Eligibility of a partner as a beneficiary institution	Refer to the Individual Eligibility Requirements (http://www.cihr-irsc.gc.ca/e/22630.html#1-D2) regarding the eligibility requirements for institutions.
Eligibility of principal investigator or other research team member	Refer to the Individual Eligibility Requirements (http://www.cihr-irsc.gc.ca/e/22630.html#1-D1) regarding the eligibility requirements for individuals.
Eligibility of costs, types and their caps	The maximum amount per grant from CIHR-IG is \$150,000 per annum for a term up to three years. Applicants should review the Use of Grant Funds (http://www.nserc-crsng.gc.ca/Professors-Professeurs/FinancialAdminGuide-GuideAdminFinancier/FundsUse-UtilisationSubventions_eng.asp) section of the Tri-Agency (CIHR, NSERC and SSHRC) Financial Administration Guide for a complete listing and description of allowable costs and activities.
Submission of the proposal at the national level	Additional application material is required to be submitted to CIHR at the full application stage . This information can be obtained from the national contact person identified above.

Submission of financial and scientific reports at the national level	Successful applicants funded through this funding opportunity and any other persons working on the project must comply fully with the CIHR Funding Policies (www.cihr-irsc.gc.ca/e/204.html). Policies and guidelines cover areas such as Applicant Responsibilities, Official Languages policy, Access to Information and Privacy Acts, and Acknowledgement of CIHR's Support. Successful applicants will be informed of any special financial requirements prior to the release of funds or when they receive CIHR's Authorization for Funding (AFF) document.
Further guidance	See national call available on the CIHR website: <i>will be available shortly</i>

CANADA (FRQS)

Country	Canada - Québec
Funding organisation	Fonds de recherche du Québec – Santé (FRQS) http://www.frqs.gouv.qc.ca
National contact persons	Karine Genest (514) 873-2114, ext 1275 karine.genest@frq.gouv.qc.ca Dr. Anne-Cécile Desfaits (514) 873-2114, ext 1368 annececile.desfaits@frq.gouv.qc.ca
Funding commitment	Minimum of \$500,000 (Additional funds from provincial partners maybe available) The maximum amount per grant is \$150,000 per year for up to 3 years. The maximum amount that can be requested in support of a Canadian component is \$150,000 (CAD) per year for up to 3 years from all Canadian funding sources (CIHR-IG, FRQS and their funding partners). Funds are subject to availability of funds voted annually to FRQS by the National Assembly of Québec and FRQS Board of Directors' approval.
Anticipated number of fundable research groups	1-2
Eligibility of project duration	Up to 3 years
Eligibility of a partner as a beneficiary institution. Eligibility of principal investigator or other research team member	Quebec applicants must meet the eligibility criteria for FRQS research grants. Eligible institutions are Quebec Universities or Institutions within Quebec's health and social services network. Further information about eligibility are available on FRQS Common Rules and Regulations webpage (section one) at: http://www.frqs.gouv.qc.ca/en/financement/regles_generales_2013_2014/regles_gen.shtml
Eligibility of costs, types and their caps	Operational costs (research personnel, consumables, animals) Costs related to scientific and ethical evaluation (clinical research projects) Coordination-related cost (project administration and travel expenses for attending joint meetings) Costs related to knowledge translation and translation costs Conference attendance (up to 3% per year of the grant amount as of the second year) Further information about eligible costs is available at:

	<p>http://www.frqs.gouv.qc.ca/en/financement/regles_generales_2013_2014/regles_gen.shtml</p> <p>Note: There is <u>NO</u> support for salaries of investigators, training grants or equipment or overheads.</p> <p>Additional requirement: FRQS applicants invited to submit a full proposal must also submit a budget to FRQS in Canadian dollars. A specific FRQS form will be sent to investigators.</p>
Submission of the proposal at the national level	Not required, except for the budget (in Canadian dollars) when Quebec applicants are selected to submit a full proposal.
Submission of financial and scientific reports at the national level	Scientific reports according to E-Rare 2 template and requirements only. Annual financial reporting according to FRQS Common Rules and Regulations. http://www.frqs.gouv.qc.ca/en/financement/regles_generales_2013_2014/regles_gen.shtml

FRANCE

Country	France
Funding organisation	French National Research Agency (Agence nationale de la recherche –ANR-) http://www.agence-nationale-recherche.fr
National contact person	Health & Biology Department Agence Nationale de la Recherche –ANR- 7 rue de Watt - 75013 Paris, France Natalia Martin - E-mail : natalia.martin@agencerecherche.fr ; Phone : (33) (0) 1 73 54 81 33
Funding commitment	2 M€
Anticipated number of fundable research groups	6-10 research groups
Maximum funding per grant awarded to a partner	The ANR doesn't have a maximum funding per grant; the amount depends on the scientific need and justification for the budget. However, there is a minimum amount per partner: 15 000 €
Eligibility of project duration	2-3 years
Eligibility of a partner as a beneficiary institution	Eligible institutions: - Public research institutes such as EPST, EPIC, universities, university hospitals, non-university research institutes (max. rate of support: 100% of marginal costs) - Enterprises: large & SMEs (max. rate of support: 45% of total costs for SMEs & 30% for larger companies)
Eligibility of costs, types and their caps	Personnel costs for temporary contracts; small equipment; consumables and animal costs; travel; and sub-contracting, if necessary to carry out the proposed activities (sub-contracting costs of max 50% of requested budget per partner). Please note that at the ANR « overheads » means « frais de gestion », and you must apply 4% of the total eligible costs if you belong to a public research organization or 68% of the total personnel costs if you belong to another category
Submission of the proposal at the national level/ OTHER	Only the submission of the joint proposal is required. Please see online the specific annexe document for research groups applying to this call for proposals for funding in France: http://www.agence-nationale-recherche.fr NEW RULE FOR SELECTED PROPOSALS: A copy of the signed consortium agreement established between the consortium partners must be provided to ANR before the first payment of the French researchers involved in the project selected for funding

GERMANY

Country	Germany
Funding organisation	German Federal Ministry for Education and Research (BMBF) www.gesundheitsforschung-bmbf.de
Management organisation	Project Management Agency of the German Aerospace Centre (PT-DLR) www.pt-dlr.de
National contact person	<p>Dr. Michaela Girgenrath (++49) (228) 3821-1775 Michaela.girgenrath@dlr.de</p> <p>Dr. Ralph Schuster (++49) (228) 3821-1233 Ralph.Schuster@dlr.de</p> <p>Dr. Peter Buch (++49) (228) 3821-1129 Peter.Buch@dlr.de</p> <p>Project Management Agency of the German Aerospace Centre (PT-DLR) - Health Research - Heinrich-Konen-Straße 1 53227 Bonn Germany</p>
Funding commitment	About 3 M€
Anticipated number of fundable research groups	10-15 research groups
Eligibility of project duration	Maximum 3 years
Eligibility of a partner as a beneficiary institution	Legal body: university, university hospital, non-university public research institute, industry (note: industry is funded with a maximum of 50-60% of the total project cost)
Eligibility of costs, types and their caps	Personnel, consumables, animals, subcontracts, equipment, travels, documentation according to national regulations.
Submission of the proposal at the national level	No

Submission of other information at the national level	Yes, but only for proposals which are selected for funding.
Submission of financial and scientific reports at the national level	Yes, according to national regulations.
Further guidance	www.gesundheitsforschung-bmbf.de/de/4647.php

HUNGARY, OTKA

Country	Hungary
Funding organisation	Hungarian Scientific Research Fund (OTKA)
National contact person	Dr. Elod Nemerkenyi Assistant of International Affairs 36-1-219-8757 E-mail : nemerkenyi.elod@otka.hu
Funding commitment	EUR 150.000
Anticipated number of fundable research groups	2 (tentative number)
Eligibility of project duration	Up to 4 years
Eligibility of a partner as a beneficiary institution	University or research institution
Eligibility of costs, types and their caps	All research-related costs
Submission of the proposal at the national level	Upon ERA-NET funding decision (to prepare a contract)
Submission of financial and scientific reports at the national level	Annually

ISRAEL

Country	Israel
Funding organisation	Chief Scientist office, Ministry of Health (CSO/MOH) http://www.health.gov.il/
National contact person	Prof. Avi Israeli Chief Scientist Office, Ministry of Health Phone: +972 (0)2 5082156; E-mail: avii@moh.health.gov.il
Funding commitment	Up to 240,000 €, depending on budget availability
Anticipated number of fundable research groups	Up to 4 research groups
Maximum funding per grant awarded to a partner	60,000 €
Eligibility of project duration	Basically, duration of 2 years, with possible prolongation to a third year, the total funding for 3 years is 60,000 euro
Eligibility of a partner as a beneficiary institution	University, hospital, academic and public research institutions
Eligibility of principal investigator or other research team member	The Principal Investigator must hold a Ph.D., M.D., D.Sc or equivalent degree, be employed by a university, hospital or academic or public research institution, and must have completed the funding of previous grants from the CSO/MOH before a JTC 2013 project can start to be funded. No simultaneous funding is possible on more than one grant (ERA-NET or national) for an applicant (PI or co-investigator)
Eligibility of costs, types and their caps	Personnel, consumables, animals, documentation (Salaries to the listed researchers can not be funded)
Submission of the proposal at the national level	Submission of the proposal after approved for funding to the CSO/MOH is required. Please see instructions and forms for submission at http://www.health.gov.il/Subjects/research/Pages/Research-Foundation.aspx
Submission of other information at the national level	If the application involves human or animal experimentation, bioethics approvals must be submitted with the application or up to 4 months later.
Submission of financial and scientific reports at the national level	Submission of semi-annual financial and annual scientific reports at national level is required.
Further guidance	Please see detailed instructions of application at the national level and reporting at http://www.health.gov.il/pages/default.asp?maincat=14&catid=45&pageid=873

ITALY

Country	Italy
Funding organisation	Ministry of Health / Ministero della Salute http://www.ministerosalute.it/
National contact person	Dr. Gaetano Guglielmi Ministry of Health g.guglielmi@sanita.it Tel: +39 0659942186
Funding commitment	1 Mio. €
Anticipated number of fundable research groups	ca. 4 – 6 (max 200.000 Euro per project)
Eligibility of project duration	Max 3 years
Eligibility of a partner as a beneficiary institution	Only IRCCS (The Italian Scientific Institutes for Health Research and Health Care) (*) All applicants have to submit through IRCCS Scientific Directorate using Research Workflow System, to the Ministry of Health, max 10 days before the pre-submission deadline, in order to confirm eligibility matter, in relation also with the recognized scientific area, the pre-submission eligibility check form (available on www.e-rare.eu). Non fundable University, research institute and other research institute.
Eligibility of costs, types and their caps	Personnel (only temporary contracts) (max 50%), consumables, animals, subcontracts, equipment (only rent), travel (max 3%) Overhead (max 10%) Documentation
Submission of the proposal at the national level	Submission at national level will be required only for proposal which has been selected for funding.
Submission of other information at the national level	Yes, but only for proposals which are selected
Submission of financial and scientific reports at the national level	Yes submission of financial and annual scientific reports at national level is required according with the rules of MoH.
Further guidance	Further information about the rules for the agreement with the MoH see at http://www.ministerosalute.it/ or call the contact point

LATVIA

Country	Latvia
Funding organisation	Latvian Academy of Sciences www.lza.lv
National contact person	Dr. Uldis BerKis Centre of European Programs Latvian Academy of Sciences 1 Akademijas laukums, Riga, 1050 Latvia Tel: +371 67409242 E-mail: uberkis@latnet.lv
Funding commitment	0,4 M€
Anticipated number of fundable research groups	Up to 2 research groups
Maximum funding per grant awarded to a partner	210 TEUR
Eligibility of project duration	3 years
Eligibility of a partner as a beneficiary institution	<p>Teams of researchers, working in active research institutions registered in the Latvian Registry of Scientific Institutions, e.g.</p> <ul style="list-style-type: none"> ▪ Research Institutes ▪ Universities ▪ Public hospitals only if registered as scientific institution <p>Enterprises entered into the Latvian Commercial registry, assumed they are eligible to do the specific research. Limitations of EU legislation apply (R800/2008) together with financial reporting requirements.</p> <p>Activities subject to any of EU and Latvian state aid legislation, control and/or reporting cannot be supported.</p> <p>The work carried out should be research.</p> <p>Support is provided according to Provisions Nr 414, 19.06.2012 of the Latvian Cabinet of Ministers http://www.likumi.lv/doc.php?id=249571 These provisions should be respected without exceptions.</p>

Eligibility of principal investigator or other research team member	<p>Researcher's team leader, principal investigators, leading researchers should be researchers according to Latvian legislation ("zinātnieks", possessing doctoral degree and experience in relevant research field), and the work carried out should be research.</p>
Eligibility of costs, types and their caps	<ul style="list-style-type: none"> ▪ Personnel incl. social tax ▪ Consumables ▪ Animals ▪ Subcontracts (up to 25%, normally 10%), needs detailed justification, subject to approval. Includes all external services. ▪ Equipment (only depreciation costs) ▪ Replaceable un fully consumable during project elements of equipment e.g. electrodes fully ▪ Travel (according to travel plan) ▪ Indirect costs (up to 20% of direct costs with justification, normally 10% of dc) <p>Core activities cannot be subcontracted.</p>
Submission of the proposal at the national level	<p>There is no special procedure at proposal stage. However, consulting national contact place is recommended.</p>
Submission of other information at the national level	<p>After shortlisting the project all information necessary to fulfil the Provisions Nr 414, 19.06.2012 of the Latvian Cabinet of Ministers http://www.likumi.lv/doc.php?id=249571 should be submitted, together with proof that the staff involved represents Latvian research institutions as a permanent staff.</p> <ul style="list-style-type: none"> – The grant will be awarded if: <ul style="list-style-type: none"> ✓ the submitted project proposal of the partner of Latvia is in accordance with the criteria in the present document; ✓ the submitted project proposal is selected for the award by the Call Steering Committee; ✓ the project Consortium Agreement is signed. – The decision will be made by the Latvian Academy of Sciences on the base of the project ranking list and/or funding recommendations by the Call Steering Committee. The available budget will be taken into account.
Submission of financial and scientific reports at the national level	<ol style="list-style-type: none"> 1. Pre-financing 2. Report of scientific progress and justification of expenses submitted to the person responsible for monitoring 1x a year 3. Interim payments based on the progress reports 4. Comprehensive final report submitted at the end of the project
Further guidance	<p>http://www.lza.lv/index.php?option=com_content&task=blogcategory&id=121&Itemid=214</p>

POLAND

Country	Poland
Funding organisation	National Centre for Research and Development (NCBR) (http://www.ncbir.pl/en/)
National contact person	Marcin Chmielewski , Section for Research Projects BIOMED, Nowogrodzka Str. 47a, 00-695 Warsaw, Poland, phone: +48 22 39 07 109, e-mail: marcin.chmielewski@ncbr.gov.pl ;
Funding commitment	0.5 Mio. €
Anticipated number of fundable research groups	2 - 3
Maximum funding per grant awarded to a project partner	The NCBR does not have a maximum funding per grant. The amount depends on the scientific needs and justification for the budget.
Eligibility of project duration	All proposals must be aligned with National regulations, inter alia: <ul style="list-style-type: none"> • The Act of 30 April 2010 on the Principles of Financing Science, published in Journal of Laws No. 96 item 615, 2010; • The Act of 30 April 2010 on the National Centre for Research and Development, published in Journal of Laws No. 96 item 616, 2010; • The Regulation of the Minister of Science and Higher Education of 28 October 2010 on criteria and rules on granting state aid and “de minimis” aid by the National Centre for Research and Development, published in Journal of Laws No. 215 item 1411, 2010.
Eligibility of a partner as a beneficiary institution	According to The Act of 30 April 2010 on the National Centre for Research and Development following entities are eligible to apply, i.a.: <ul style="list-style-type: none"> • Scientific institution; • Scientific consortia; • Scientific network; • Industrial Scientific Centre; • Scientific units of the Polish Academy of Sciences; • Legal entities with a registered seat in Poland; • Enterprises having the status of R&D centre; Enterprises conducting R&D activity in other than aforementioned organizational form.

Eligibility of costs, types and their caps	<p>The eligible costs shall be the following:</p> <ol style="list-style-type: none"> 1. personnel costs (researchers, technicians and other supporting staff to the extent employed on the research project); 2. costs of instruments and equipment to the extent and for the period used for the research project; if such instruments and equipment are not used for their full life for the research project, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice, shall be considered eligible; 3. costs for buildings and land, to the extent and for the duration used for the research project; with regard to buildings, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice shall be considered eligible; for land, costs of commercial transfer or actually incurred capital costs shall be eligible; 4. cost of contractual research, technical knowledge and patents bought or licensed from outside sources at market prices, where the transaction has been carried out at arm's length and there is no element of collusion involved, as well as costs of consultancy and equivalent services used exclusively for the research activity; this cost type cannot account for more than 70% of all eligible costs of a project; the subcontracting can be obtained from consortium partner only in justified case, this need will be verified by a national experts panel; 5. other operating costs, including costs of materials, supplies and similar products incurred directly as a result of the research activity; 6. additional overheads incurred indirectly as a result of the research project; that costs cannot account for more than 25% of all eligible project costs. That costs (6) are counted as a multiplication by percentage given above and the rest of direct costs, excluding costs of contractual research (4). It means $6=(1+2+3+5)*25\%$. <p>The maximum rate of support for research organizations is 100% of total costs (for all type of R&D); for SEs : 100% for fundamental research, max. 80% for Industrial research and max. 60% for Experimental Development of total costs; for Mes: 100% for fundamental research, max. 75% for Industrial research, max. 50% - for Experimental Development; for LE's: 100% for fundamental research, max. - 65% for Industrial research and max. 40% for Experimental Development.</p>
Submission of the proposal at the national level	<p>Polish Participants will be informed and invited to submit Polish proposal once the international evaluation and the ranking list will be established.</p> <p>All eligible entities, invited to submit Polish proposal are obliged to use the rate of exchange of The European Central Bank dated on the day of opening the call.</p>
Submission of financial and scientific reports at the national level	<p>Required</p>

PORTUGAL

Country	Portugal
Funding organisation	Foundation for Science and Technology
National contact person	Anabela Lopes Isidro, anabela.isidro@fct.pt; +351 21 391 1552
Funding commitment	0.2 Mio. €
Anticipated number of fundable research groups	1-2
Eligibility of project duration	Max. 3 years
Maximum funding per awarded project	Up to 200,000 € if the Applicant is the transnational project consortium coordinator. Up to 125,000 € if the Applicant is NOT the transnational project consortium coordinator.
Eligibility of a partner as a beneficiary institution	Higher education institutions, their institutes and R&D centres; Associate laboratories; State laboratories; Private non-profit institutes whose main objective is to carry out S&T activities; Companies provided that they participate in projects headed by public or private non-profit institutions; Other public and private non-profit institutions which carry out or participate in scientific research activities.
Eligibility of costs, types and their caps	Equipment, consumables, human resources, networks & consortium funding, mobility and overheads
Submission of the proposal at the national level	Yes, but only for proposals which are selected
Submission of financial and scientific reports at the national level	Yes submission of financial and annual scientific reports at national level is required according with the rules of FCT
Information available at	http://alfa.fct.mctes.pt/apoios/projectos/regulamento.phtml.en

NOTE: Portuguese teams need to send a statement of commitment to the National Contact Point from FCT (Anabela Isidro), duly signed, dated and stamped by the Head of the Portuguese applicant organization and by the Principal Investigator.

ROMANIA

Country	Romania
Funding organisation	Executive Agency for Higher Education, Research, Development and Innovation Funding
National contact person	Simona Cristina STOIAN Phone: +40213023893 E-mail: simona.stoian@uefiscdi.ro
Funding commitment	0.5 M€
Anticipated number of fundable research groups	1-6
Eligibility of project duration	Up to 36 month
Eligibility of a partner as a beneficiary institution	Eligible entities for funding: universities, research institutes, large enterprises, SMEs, NGOs, public administration.
Eligibility of principal investigator or other research team member	Principal investigators must hold a PhD degree. This condition does not apply if the Romanian host institution is an enterprise in the sense of the state aid legislation The Principal Investigator must be permanently employed at host institution or fixed term employee covering at least the duration of the project.
Eligibility of costs, types and their caps	The following categories of expenses can be funded within this programme: personnel, logistics, travel, overheads.
Submission of the proposal at the national level	Not required
Submission of financial and scientific reports at the national level	Not required
Further guidance	www.uefiscdi.gov.ro

SPAIN*

Country	Spain
Funding organisation	The National Institute of Health Carlos III (Instituto de Salud Carlos III / ISCIII) http://www.isciii.es
National contact persons	SG de Programas Internacionales de Investigación y Relaciones Institucionales (ISCIII-SGPIIRI) <ul style="list-style-type: none"> Ignacio Baanante. Email: era@isciii.es; Tel: (+34) 91 82 22576
Initial Funding commitment	Up to 0.200 M€ Funding by ISCIII is subject to the approval of the relevant annual appropriations to ISCIII by the Parliament of Spain, within the annual National Budget and their effective availability to ISCIII
Anticipated number of fundable project partners	Up to 2-3 research groups
Maximum funding per awarded Spanish project partner	Only one 3 year grant per fundable project partner: <ul style="list-style-type: none"> Up to 150,000 € if the Spanish applicant is the E-Rare-2 transnational project consortium coordinator Up to 75,000 € if the Spanish applicant is not the E-Rare-2 transnational project consortium coordinator
Eligibility of projects	<ul style="list-style-type: none"> Researchers can only submit one project proposal. Additional projects proposals within this call will be rejected Spanish applicants cannot submit any project proposal in this call if they are a team member of any previously funded E-RARE project that would be alive in 2015. This rule does not apply for PI's that submit an application as coordinator Compatibility regarding to alive projects or parallel applications within the R+D+I Plan of Spain, European Union or International frameworks, is subjected to the specification stated in the relevant calls for proposals
Eligibility of a partner as a beneficiary institution	<p>Eligible organisations: The Spanish applicant research team must be placed in a hospital or primary health care or public health setting of the National Health System (SNS) with legal address in Spain. [Any of them within the SNS that manages Research through a Foundation (according to the Act 50/ 2002, of December 26th) must also present the foundation's statutes]</p> <p>GENERAL REMARK: Proposals with more than one research team from the same beneficiary institution will be rejected</p>
Eligibility of principal investigator or other research team member	The Project Principal Investigator (PI) and other research team members: <ul style="list-style-type: none"> PI must be a senior researcher and have a job contract placing him (her) in a hospital or primary health care or public health setting of the SNS lasting at least until the end of the project Each researcher (research team members other than PI) must have a job contract with or a fellowship with a hospital or primary health care or Public Health setting of the SNS or a fellowship with the Spanish project partner Applicant

* ISCIII's eligibility rules are still pending on final confirmation. This table will be updated as soon as it is confirmed.

	<p>institution (a hospital or primary health care or public health setting of the SNS) lasting at least until the end of the project</p> <p>Excluded personnel as Principal Investigator (PI):</p> <ul style="list-style-type: none"> • Those post graduated on training as Health Specialist • Those on research training (e.g. PhD students, or on contracts “Rio Hortega”) • Research personnel contracted by a RETICS or a CONSOLIDER • Those on post-doctoral improving training (e.g. contracts “Sara Borrel” or contracts “Juan de la Cierva”)
<p>Eligibility of costs, types and their caps</p>	<p>Eligibility of costs:</p> <p>Only expenses committed and invoices dated and charged within the legal time of validity of the Spanish grant provided by ISCIII</p> <ul style="list-style-type: none"> – Hiring full-time or part-time technical manpower up to 3 years (other than core research team members): <ul style="list-style-type: none"> • Excluded: Students or fellowships are not eligible • Only in case the Spanish project partner Applicant PI is an E-RARE-2 transnational project consortium coordinator – Prefixed bulk cost (salary + taxes + social security, etc.) per annual full-time contract: <ul style="list-style-type: none"> ○ Technical expert, higher degree: 29,500.00 € ○ Technical expert, medium degree: 24,500.00 € ○ Technical expert, FP II: 20,500.00 € • Small Equipment: up to 40,000.00 € (up to 20,000.00 € if the Spanish project partner Applicant PI is not an E-RARE-2 transnational project consortium coordinator) – Consumables – Travel and allowance just only for the research team members of a E-RARE-2 transnational 3 year project: <ul style="list-style-type: none"> • If the Spanish project partner Applicant PI is not the E-RARE-2 transnational project consortium coordinator Up to 4,500.00 € (for presenting results and for field studies and coordination meetings) • Just in case the Spanish project partner Applicant PI is an E-RARE-2 transnational project consortium coordinator: Up to 7,500.00 € can be dedicated to travel and allowance – Commissions (subcontracts up to 50%). Subcontracting with private (bio)companies and SMEs is possible and permitted – Overheads (ex officio): up to + 21% of the Spanish National funds over the approved amount of the grant provided by ISCIII
<p>National phase</p>	<p>National phase: The Spanish project partner PI will be invited by ISCIII to submit the formal proposal for the National phase once the European central evaluation has been performed, the ranking list endorsed, and each project coordinator informed by the E-RARE-2 Joint Call Secretariat</p>
<p>Mandatory acknowledgement of funding</p>	<p>Granted projects must state “Award nº XX by ISCIII through AES and within E-RARE-2 framework” on any publication arising from it even after completion of the funded period</p>

SWITZERLAND

Country	Switzerland
Funding organisation	Swiss National Science Foundation www.snf.ch
National contact person	Dr. Claudia Rutte Division of Biology and Medicine Swiss National Science Foundation Phone +41(0)31 308 22 41 E-mail: claudia.rutte@snf.ch
Funding commitment	CHF 1 Mio: total amount available for a term of three years.
Anticipated number of fundable research groups	Max 5 research groups
Eligibility of project duration	Up to 36 months
Eligibility of a partner as a beneficiary institution	Refer to SNSF funding regulations http://www.snf.ch/SiteCollectionDocuments/allg_reglement_e.pdf
Eligibility of principal investigator or other research team member	Refer to SNSF funding regulations http://www.snf.ch/SiteCollectionDocuments/allg_reglement_e.pdf
Eligibility of costs, types and their caps	Refer to SNSF Funding Regulations and to General Implementation Regulations. Overhead contributions cannot be applied for. They are calculated on the basis of the research funding acquired by eligible institutions under eligible funding schemes. Contributions are paid in retrospect at a flat rate. http://www.snf.ch/SiteCollectionDocuments/allg_reglement_e.pdf http://www.snf.ch/SiteCollectionDocuments/allg_ausfuehrungsreglement_e.pdf
Submission of the proposal at the national level	Submission of the formal proposal at national level will be carried out once the international evaluation is finalized. The Swiss project partner will then be invited by the SNSF to submit a proposal.
Submission of financial and scientific reports at the national level	Refer to SNSF funding regulations

Further guidance

Important note: SNSF eligibility check refers to formal and material criteria. Applicants must show that they have successfully carried out research work for several years, and must be capable of running a project under their sole responsibility and leading the project team engaged for the (sub) project. Proposals that are manifestly inadequate to be forwarded to external experts for review or show obvious substantial insufficiencies in any of the SNSF scientific assessment criteria are rejected and not forwarded to external review. For eligibility check please contact the national contact person identified above.

THE NETHERLANDS

Country	The Netherlands
Funding organisation	ZonMw, The Netherlands organisation for health research and development, PO Box 93245, 2509 AE The Netherlands, http://www.zonmw.nl
National contact persons	<p>Dutch applicants are strongly advised to contact Dr. Sonja van Weely E-mail (preferred): weely@zonmw.nl Phone: +31-(0)70 349 5220</p> <p>Dr. Harald Moonen Phone: +31-(0)70 349 53 49 E-mail: moonen@zonmw.nl</p>
National programme	Priority Medicines for Rare Diseases and Orphan Drugs (PM Rare)
Funding commitment	1.0 M€ maximum
Anticipated number of fundable Dutch project partners	~ 4-6 research groups;
Maximum funding per grant awarded to a project partner	Up to 250.000 euro for a project partner for a 3-year project proposal
Maximum funding per grant awarded to a project with two national research groups	Up to 250.000 euro for a 3-year project proposal. In case a project consists of two Dutch partners the total amount of the ZonMw funding for the project is still up to 250,000 euro.
Eligibility of a partner as a beneficiary institution	Dutch universities, research institutes affiliated to universities, university medical centres, research hospitals, health promotion institutes and knowledge institutes, settled in The Netherlands. Collaboration with patient organisations is welcomed. Companies are not eligible for funding of ZonMw in this call, however cofinancing by companies or in kind contribution of companies is encouraged.
Eligibility of principal investigator or other research team member	The principle investigator should have (or get upon granting of the project) an employment contract at the eligible institution for at least the duration of the project; the principle investigator does not need to have a permanent position at the institute. A letter from the department head or other responsible official of the institute has to be submitted at the deadline of application of the preproposal in which information on the employment contract of the principle investigator is indicated. Furthermore, in this letter the department head or other responsible official

	<p>should also guarantee that the applicant will have the time and facilities to perform the research properly and according to plan. The principle investigator should show strong commitment to (the results of) the project.</p>
Eligibility of costs, types and their caps	<p>Costs for personnel can be part of the application of the Dutch applicant. Furthermore, consumables, animals, equipment, travels, costs for dissemination of results (implementation) are eligible (see the ZonMw grant terms and conditions: http://www.zonmw.nl/fileadmin/documenten/Corporate/Grant_Terms_and_Conditions_from_1st_July_2013.pdf). Subcontracting is not allowed.</p>
Eligibility of project duration	<p>Up to 3 years</p>
National phase	<ul style="list-style-type: none"> - Submission of the proposal to ZonMw will be carried out once the international evaluation and the ranking list have been performed and endorsed by the Call Steering Committee. - The Dutch consortium partners in honoured consortia have to comply with ZonMw procedures for honoured projects (e.g. uploading via ProjectNet - including the ZonMw budget format, and reporting annually). More information: http://www.zonmw.nl/nl/subsidies/procedure/. Scientific personnel has to be appointed at a scientific institution. Honoured consortia with a Dutch partner have to draw up and sign a Cooperation Agreement in which also the intellectual property rights are incorporated.
Further guidance	<ul style="list-style-type: none"> - The ZonMw grant terms and conditions (as of 1 July 2013) apply for Dutch consortium partners (more information: http://www.zonmw.nl/nl/subsidies/voorwaarden-en-financien/).

TURKEY

Country	Turkey
Funding organisation	The Scientific and Technological Research Council of Turkey (TÜBİTAK) http://www.tubitak.gov.tr and http://www.fp7.org.tr
National contact person(s)	K. Melike SEVİMLİ Phone: +90-312-468 53 00 / 1976 A.Özge GÖZAY Phone: +90-312-468 53 00 / 1007 E-mail: ncphealth@tubitak.gov.tr
Funding commitment	0,6 M€
Anticipated number of fundable research groups	4 to 5 research groups
Maximum funding per grant awarded to a partner	Maximum funding per grant is 120.000 TL / year which is approximately 40.000 EUR / year (for 3 years maximum funding per grant is 360.000 TL which is approximately 120.000 EUR)
Eligibility of project duration	3 years
Eligibility of a partner as a beneficiary institution	Legal body: university, university hospital, public research institutes, industry
Eligibility of principal investigator or other research team member	Principal investigators from universities and university hospitals should at least have a PhD degree. Principal investigators from public research institutes and industry should at least have a university degree. There are other requirements related to principal investigator and other research team members. This information should be checked thoroughly by the Turkish partner from the web site http://www.tubitak.gov.tr/tr/destekler/akademik/ulusal-destek-programlari/1001/icerik-kimler-basvurabilir before organising the research team.
Eligibility of costs, types and their caps	Personnel, consumables, animals, subcontracts, equipment, travel, documentation
Submission of the proposal at the national level	<u>If the project requires ethical review:</u> After the results of the international evaluations announced (after the e-mail sent by Call Secretariat), the applicants who are awarded to be fund have to submit necessary documents stated in the rules of “The Support Programme for Scientific and Technological Research Projects – 1001” in 120 days at the latest.

	<p>If the project does not require ethical review; After the results of the international evaluations announced (after the e-mail sent by Call Secretariat), the applicants who are awarded to be fund have to submit necessary documents stated in the rules of “The Support Programme for Scientific and Technological Research Projects – 1001” in 45 days at the latest.</p>
Submission of other information at the national level	Original version of the “Ethics Committee Approvals - ECA” should be submitted for the projects in which ECA is needed (Letter of Applications for ECA will not be accepted for the submission).
Submission of financial and scientific reports at the national level	<ol style="list-style-type: none">5. Pre-financing6. Report of scientific progress and justification of expenses submitted to the person responsible for monitoring 2 times a year7. Interim payments based on the progress reports8. Comprehensive final report submitted at the end of the project
Further guidance	Further information should be checked via TUBITAK’s web page on the national programme: http://www.tubitak.gov.tr/destekler/akademik/ulusal-destek-programlari/icerik-1001-bilimsel-ve-teknolojik-arastirma-projelerini-destekleme-pr